RESEARCH PLAN

This checklist is designed to aid in the organization of the research process and keep track of completed tasks relating to a project/paper.

Course: ___________________  Assignment: ___________________________  Due Date: ___________________

1. Assignment Details Complete by: ____________
   
a. How many words/pages? _________________
   
b. Type of sources allowed/required:
      - Academic/scholarly (peer reviewed)  
      - Popular (magazine, newspaper, etc.)  
      - Primary (original document/object)  
      - Secondary (analyze topic)  
      - Tertiary (compilation/encyclopedia)  
      - Websites, etc.  
   
c. Format/Style:  
      _____MLA  _____APA  _____Chicago
   
d. Type of paper:  
      _____Informational  _____Opinion  _____Argumentative

2. I want to research: ____________________________  
   ____________________________  
   ____________________________  

3. Because (Why?):  
   ____________________________  
   ____________________________  
   ____________________________  
   ____________________________  

4. Develop a Research Question (thesis optional) Complete by:  
   ____________________________  
   ____________________________  
   ____________________________  
   ____________________________  
   ____________________________  
   ____________________________
   
a. Keywords (from research question) Complete by:  
   ____________________________  
   ____________________________  
   ____________________________  
   ____________________________  
   ____________________________  
   ____________________________
5. **Preliminary searching** Complete by: ____________
   
   a. Search engines/websites
   b. Databases

6. **Targeted Research** Complete by: ____________
   
   a. **Determine databases to use**
      
      http://www.galileo.usg.edu.ezproxy.mga.edu/scholar/mgs
      c/search/?Welcome
      
      __________________________________________________
      __________________________________________________
      __________________________________________________
      __________________________________________________
      __________________________________________________

   b. **Evaluate Sources** Complete by: ____________
      
      http://www.csuchico.edu/lins/handouts/eval_webstes.pdf

   c. **Revise Research Question** (optional) Complete by: ____________

7. **Do you need assistance from a librarian?**
   
   Appointment date: ____________

8. **Take notes on sources** Complete by: ____________

9. **Write Thesis Statement** Complete by: ____________

10. **Write rough draft** Complete by: ____________
    
    a. need help from SSC?  
    
    b. need help from Writing Lab?  

11. **Final Draft** Complete by: ____________

12. **Turn in assignment** Due Date: ____________

   **Additional Resources:**
   
   http://www.mga.edu/library/default.aspx
   
   http://guides.mga.edu/
   
   do?vid=MGA_V1
   
   http://support.epnet.com.ezproxy.mga.edu/lrc/researchGuide.html